

SUGGESTIONS FROM YOUR EDITOR

Make your journal your own!

Everyone must realize that our publication does not just happen. Contributions, comments, and suggestions are welcome and very necessary to the continued growth of **VENTURE FORTH**. We are most anxious to have our journal represent all regions of the province. To ensure this happens we encourage ALL members to become involved by contributing at least one of the following items: (1) classroom idea, (2) article, (3) book review, (4) child's drawing or writing, (5) photograph, (6.) bulletin board idea, (7) letter to the Editor (8) *Live, Love, Laugh* anecdote (9) website review (10) Computer Corner tips (11) Salute to Students (lessons or submissions from University students).

Submission Guidelines

1. Forward materials to **Jill Gendall, Box 2171 Melfort , SK S0E 1A0** or e-mail to **gendall.jill @nesd.ca** . Materials can also be given to any members of the Provincial Executive or Locals Executives.
2. Submissions are accepted at any time (but if received after the journal is sent to print, they will be saved for the next journal or newsletter). Some submissions will be printed in one of the two yearly newsletters and some will be saved for the Fall 'Mega' Journal. Usually, the newsletters will be printed in mid-January and at the end of April, and the Mega Journal will be printed prior to the conference in fall.
3. If possible, submit text typed, double-spaced on 8 1/2 x 11 inch paper. Include a disk if you work in MS Word or send by email. For children's work, parental permission must accompany each piece submitted. Clearly label each piece submitted. See the permission form download on this page.
4. Photographs can be colour or black and white and should include a brief description including name of the school, location, and phone number. You must include a signed parental permission form so that we may publish student photographs. If photos are digital, please send in .jpg format and send them separately from any word document.
5. We are interested in articles which you have read and feel are suitable for reprinting, however, we can only use them if they are accompanied by publication details (author, publication in which the article appeared, date, etc.), and written copyright permission from the source.
6. Please note that material submitted will not be returned unless requested.

Remember that VENTURE FORTH will only be as successful as we, together, can make it. Here is an opportunity to represent your school and to reward yourself when you see the self esteem that your students will project when published! Everyone benefits!

Thank You!!!